

SIS - Online Adjustment Process

Similar to regular Enrollment, the Online Adjustment Period has four (4) activities: Online Adjustment Add/Drop, Online Adjustment Approval, Online Adjustment Viewing, and Online Adjustment Change Schedule.

To know the dates of Online Adjustment activities, please refer to School Calendar of Registrar's Office.

IMPORTANT: Students will be generated with Adjustment Number only if they do a transaction (add, drop, change schedule). Note that **Adjustment Number** will not be deleted/removed once it has been generated. If a student has been generated with Adjustment Number, he will be charged with Adjustment Fee once per term, unless he has dissolved section/s.

